



2022 EXHIBITOR CONTRACT (Information below may be used for exhibitor listings)

CONTACT FULL NAME: _____ POSITION: _____
 COMPANY NAME: _____
 ADDRESS: _____
 CITY: _____ PROVINCE: _____ POSTAL CODE: _____
 COUNTRY: _____ TELEPHONE: _____ TOLL FREE: _____
 EMAIL: _____ WEBSITE: _____

Fenestration Canada members also receive significantly discounted booth fees!

BOOTH SELECTION

Booth size (e.g. 10x20) _____ Desired booth number*: _____

PRODUCT CATEGORIES (Check all that apply.):

- Adhesives & Sealants Coatings & Finishes Components Doors Hardware IG & Related Products Machinery
 Services/Consulting Software/Technology Windows Other

BOOTH FEES (On-site storage, material handling, in-booth cleaning, standard pipe & drape, education sessions & non-ticketed events)

EARLY BIRD RATES Until April 30, 2022		REGULAR RATES May 1, 2022 – July 31, 2022		LATE RATES August 1, 2022 & Beyond		TOTAL
FC Member	Non-Member	FC Member	Non-Member	FC Member	Non-Member	All Rates per 10x10
\$2300	\$4200	\$2500	\$4400	\$2800	\$4700	\$
Island Booth Fee Standard Booth Fee +25%		Plus 25%				
Subtotal						\$
Quantity Discounts: 8-10 Booths = 10% OR 11+ Booths = 15%		Less 10%/15%				
Plus GST & QST (14.975%) (#121703466)						\$
30% Deposit						\$
TOTAL DUE						\$

AUTHORIZATION & PAYMENT

The Exhibitor agrees to be bound by the Terms and Conditions set forth in the Exhibitor Prospectus and Exhibitor Manual. The undersigned is fully authorized to commit the Exhibitor to the terms of this Contract.

Print Name _____ Position _____

Authorized Signature _____ Date _____

Payment Schedule: The exhibitor will be responsible for providing a non-refundable 30% deposit due with the signed contract. The balance is due on or before **August 1, 2022**. All booths secured after **August 1, 2022** are required to pay 100% with application.

Cancellation Policy: Cancellations must be sent in writing to Show Management. Cancellation requests received before **July 31, 2022** will be subject to a cancellation fee of 30% of the total contracted amount. There are no refunds for cancellations after **July 31, 2022**. Show Management retains the right to relocate an exhibitor after downsizing.

COVID CLAUSE: Downsizing is reviewed on a case by case basis and may not be permitted close to the show. Cancellations and refunds of deposits will be accepted only if COVID-19 prevents us from hosting an in-person show.

***Booth Number:** Booth numbers will be assigned upon booking. Booth numbers may change due to updates with the floor plan however, the contracted booth space and location will not be changed unless there needs to be a major revision to the floor plan. If this happens, exhibitors will be contacted and presented with equivalent options.

Inclusions: Booth space does not include internal booth components such as carpet, furniture, power, internet, etc. Booth fees include assigned floor space within trade show floor with general house lighting, complimentary exhibitor badges & drayage (maximum 4,000 lbs per lift).

Cheque enclosed (payable to *Fenestration Canada*), in accordance with the above Payment Schedule.

I authorize payments by AMEX MasterCard Visa in accordance with the above Payment Schedule.

Card Number _____ Name on Card _____

Expiry Date _____ CVV _____ Cardholder Signature _____

Send complete form with payment to: Fenestration Canada at 1 Eglinton Ave. E., Suite 705 Toronto, ON M4P 3A1 or Laine Atkins, Event Manager at laine@fenestrationcanada.ca